

# Phillips Board of Education Regular Board Meeting

Monday, September 18, 2017  
6:00 PM

Phillips Middle School IMC  
365 Highway 100  
Phillips, Wisconsin

**Our Vision:**

Preparing for Tomorrow

**Our Mission:**

To inspire and empower all students to reach their greatest potential.

**Our Goals:**

- Review and assess educational opportunities annually throughout the District that enables each student to achieve their greatest academic and social growth.
  - Develop annual objectives and plans that will promote safety and security.
- To create added awareness of the District by implementing or expanding communication strategies that involve family and community members throughout the District.

Board Meeting Agenda		Facilitator	Page #
I.	Call to Order (Pledge of Allegiance)	Pesko	
II.	Roll Call of Board Members	Pesko	
III.	Review of Compliance of Open Meeting Law	Pesko	
IV.	Public Participation Forum	Pesko	
V.	Administrative Reports and Committee Reports		
	A. PES Principal Report	Scholz	
	1. Start-of-Year Report		
	2. Summer School Report		
	B. PhMS/PHS Principal Report	Hoogland	
	1. Start-of-Year Report		
	C. Director of Pupil Services Report	Lemke	
	1. Start-of-Year Report		
	D. Superintendent Report	Morgan	
	1. Fall State Superintendents Conference		
	2. August Inservice Update		
	3. High Cost Transportation Aid		
	E. Student Liaison Report	Hickerson	
	F. Policy Committee Report	Adolph	
	G. Business Services Committee Report	Burkart	
VI.	Items for Discussion and Possible Action		
	A. Review Proposed Budget for Annual Meeting	Morgan	
	B. Review Annual Meeting Agenda and Assignments	Morgan	3
	C. Federal Grants	Scholz	
VII.	Consent Items	Pesko	4-6
	A. Approval of Minutes from August 21, 2017 Board Meeting		
	B. Approval of Personnel Report		7
	C. Approval of Bills		PDF
VIII.	Items for Next Board Meeting	Pesko	
IX.	Adjourn	Pesko	

**Notice for Annual District Meeting (Section 120.08(1))**

Notice is hereby given to qualified electors of the School District of Phillips, that the annual meeting of said district for the transaction of business, will be held in Phillips High School Auditorium, on the 2nd day of October, 2017, at 6:00 p.m.

Tracie Burkart, District Clerk

**AGENDA**

**BUDGET HEARING:**

- 1. INTRODUCTIONS
- 2. CALL THE BUDGET HEARING TO ORDER
- 3. PRESENT THE ESTIMATED 2017-18 BUDGET
- 4. ADJOURN THE BUDGET MEETING

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**ANNUAL MEETING OF THE ELECTORATE OF THE SCHOOL DISTRICT OF PHILLIPS:**

- 1. CALL THE ANNUAL MEETING TO ORDER
- 2. ELECT A CHAIRPERSON
- 3. READING OF MINUTES OF LAST ANNUAL MEETING HELD OCTOBER 3, 2016
- 4. TREASURER'S REPORT
- 5. LEVY A TAX FOR THE 2017-2018 SCHOOL YEAR
- 6. MOTION TO APPROVE FUND 80 LEVY FOR 2017-18
- 7. SALE OF GENERAL SCHOOL PROPERTY
- 8. OLD BUSINESS
- 9. NEW BUSINESS
- 10. LONG-TERM PLANNING REPORT
- 11. ESTABLISH DATE AND TIME FOR 2018 ANNUAL MEETING.
- 12. ADJOURN ANNUAL MEETING
- 13. REFRESHMENTS

Notices for this meeting were posted on September 15, 2017 at: Phillips Elementary, Middle, and High School, Bus Garage, All-Staff Email, District Website, and Price Co. Review

MINUTES OF PHILLIPS BOARD OF EDUCATION REGULAR MONTHLY MEETING  
Monday, August 21, 2017

- I. The Phillips Board of Education meeting was called to order by President Pesko at 6:00 pm in the 6-12 Learning Center. The Pledge of Allegiance was recited.
- II. Present: Adolph, Burkart, Distin, Fox, Krog, Marlenga, Pesko, Willett, and Student Liaison. Absent: Rose Administration present: Morgan, Lehman, Lemke, and Scholz. Others: Staff and Price County Review.
- III. President Pesko stated that public notice of the meeting was properly posted according to Wisconsin Statute 19.84(4). Notice was posted at all school-owned buildings, the School District of Phillips' website, and The Price County Review.
- IV. Public Participation - None.
- VI. Administrative and Committee Reports
  - A. PES Principal Report
    1. Principal Scholz described to the Board the Academic Parent Teacher Team program he would like to initiate at the elementary school. This will transition easily with the Logger Leader Teams that have been working well in the first grade.
    2. Enrollment numbers are increasing at the elementary with 27 new students having enrolled already and very few withdrawing.
    3. A plan for bus transportation will be made this week in case the Flambeau Avenue project is not complete prior to the start of school.
  - B. PhMS/PHS Principal Report/Student Liaison Report
    1. Fall sports have begun with good participation in football, cross country, volleyball, and girls tennis. Soccer season was cancelled due to low participation numbers. A decision will be made regarding spring boys tennis after participation numbers can be determined.
    2. There is discussion at the high school about the Homecoming king candidates being senior football players instead of sport/music representatives.
    3. There is a group of students interested in doing some painting of halls in the high school. It was recommended that they talk with custodians for supervision and timing.
  - B. Director of Pupil Services Lemke reported that there were 17 instances of restraint or seclusion involving three students. This is a decrease from last year.
  - C. Superintendent Report
    1. There is no news yet on the State budget.
    2. SDS Architects will be here on Wednesday, August 23rd to meet with the facilities utilization committee. The structure of the meeting is informational to review design options and refine our direction. The meeting is posted to allow for board member attendance.
  - D. Policy Committee Report - There are no changes to the #763 Student NonDiscrimination Food Services policy which is presented for second reading tonight.
  - E. Business Services Committee Report
    1. The Logger United Booster Club representatives met with the committee to present their sponsorship program. At this point the Club is not supporting youth programs or club programs. They are working on fundraising for the score board and had ideas to generate more funds.

2. The district will offer an abbreviated flex benefit plan through June of 2018. The flex plan year will then coincide with the health insurance annual plan dates.
  3. The trust loan funds will be withdrawn in August with payments starting in March of 2018. Equipment is beginning to arrive. All items should be here by mid-September.
  4. Quotes and comparisons on property insurance plans are being collected by Finance Manager Lehman.
  5. Options were considered for the wrestling safety mats. They will be purchased from Freudenthal Manufacturing.
  6. Bills were reviewed for July 2017.
- F. Food Service Director Report
1. Food service personnel have been assigned responsibilities for this new year. Leanne Benson and Landra Denruiter will work from the elementary school, Terra Gastmann, Jean Grant, Hannah Gengenbach, Don Paulus, and Josephine Weber will work from the high school.
  2. The elementary will have new tables and a new refrigerated salad bar and a soup station was ordered for the high school this year.
  3. The whole grain regulations have been relaxed and the new sodium level increase was cancelled.
  4. The department is looking into serving more "regional foods" this year.
- VII. Items for Discussion and Possible Action
- A. Motion (Willett/Adolph) to approve First National Bank of Park Falls, Local Government Investment Pool, and Time Federal Savings Bank as designated depositories for the School District of Phillips. Motion carried 8-0.
  - B. Motion (Krog/Willett) to approve the publication of all required notices by the District in appropriate forms. Motion carried 8-0.
  - C. Pupil Services Director Lemke presented the new academic and career planning website. This will be updated regularly and will need annual approval from the Board. Motion (Willett/Distin) to approve the Education for Employment Plan as presented in the website. Motion carried 8-0.
  - D. Motion (Willett/Marlenga) to approve the one-percent salary offer to Phillips Education Association. Motion carried 8-0 with roll call vote.
  - E. Board consensus to approve the Logger United Booster Club requests for athletic passes for organization sponsorships.
- VIII. Consent Items - Motion (Willett/Distin) to approve consent items. Motion carried 8-0.
- A. Approved minutes from July 17, 2017 Board meeting.
  - B. Approved revised minutes from May 15, 2017 Board meeting.
  - C. Approved second reading of #763 Student NonDiscrimination Food Services Policy.
  - D. Approve bills from July 2017 (#342792-342860 and wires) for a total of \$706,885.48.
- IX. The next regular board meeting will be held on September 18, 2017 at 6:00 pm. Item to include on the agenda is annual meeting planning.
- X. Motion (Krog/Burkart) to convene into executive session at the conclusion of the open session pursuant to WI Stat. Sec. 19.85(1)(c) for the purpose of considering employment, promotion, retirement, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.
- Vacancy Staffing

Motion carried with roll call vote 8-0 at 7:05 p.m.

- XI. The Board may reconvene into open session pursuant to WI Stat. Sec. 19.85(1), if necessary, to act on motions made during the executive session.
- XII. Motion (Willett/Adolph) to reconvene into open session. Motion carried 8-0.
- XIII. Motion(Willett/Adolph) to approve the personnel report. Motion carried 8-0.
  - A. New Hires:
    - 1) Leanne Benson as PES Cook I
    - 2) Jason Lazar as JV football coach
    - 3) Brent Jenkins as Pool Custodian I
    - 4) Arica Beard as Grade 1 teacher
    - 5) Angie Ericksen as PES/PhMS math interventionist
    - 6) Jeff Willers as varsity girls tennis coach
    - 7) Erik Johnson, long-term substitute for special education
  - B. Renewed Annual Contracts:
    - 1) Non-faculty extra curricular contracts for 2017-18 (Not athletic coaching)
    - 2) Faculty extra-curricular contracts for 2017-18
- XIV. Motion (Willett/Adolph) to adjourn at 7:38 pm. Motion carried 8-0.

Respectfully submitted,

Tracie Burkart, Clerk  
Board of Education

**Personnel Report  
August 18 - September 15, 2017**

**New Hires/Transfers**

<b>Name/Position</b>	<b>Position Description</b>	<b>New Salary</b>	<b>Previous Employee Salary</b>	<b>Effective Date</b>
Mike Eggebrecht Athletic Director	Replace Anne Knudson	\$10,000.00	\$5,254.54 + \$52.55/event	8/28/2017
Howard Neeck Bus Route Driver	Replace Greg Meskill	\$18.63/hr	\$98.77/day	9/1/2017

**Recruitment**

<b>Position</b>	<b>Position Status</b>	<b>Location</b>	<b>Posting Date</b>
FBLA Advisor	Replace Jean Flower	Phillips High School	08-31-2015

**Resignations/Retirements**

<b>Name</b>	<b>Position</b>	<b>Resignation/ Retirement</b>	<b>Effective Date</b>	<b>Years of Service</b>	<b>Location</b>
Anne Knudson	Athletic Director	Resignation	8-28-2017	4	PHS

FDT	OBJ	FUNC	PRJ	OBJ	Revised Budget	2017-18 Monthly Activity	FYTD Activity	2017-18 FYTD %	August 2016-17 Monthly Activity	2016-17 FYTD %
10E	---	11----	---	UNDIFFERENTIATED CURRICULUM	1,740,274.00	75,810.53	90,237.98	5.19	62,895.20	5.50
10E	---	12----	---	REGULAR CURRICULUM	1,770,690.00	71,564.93	78,203.00	4.42	66,932.45	4.86
10E	---	13----	---	VOCATIONAL CURRICULUM	344,455.00	35,407.12	38,566.94	11.20	11,842.41	4.12
10E	---	14----	---	PHYSICAL CURRICULUM	167,250.00	7,940.39	8,940.85	5.35	5,931.99	4.26
10E	---	16----	---	CO-CURRICULAR ACTIVITIES	146,233.00	6,619.13	6,818.53	4.66	5,155.13	6.01
10E	---	17----	---	OTHER SPECIAL NEEDS	15,258.00	104.10	154.10	1.01	393.97	20.20
10E	---	21----	---	PUPIL SERVICES	166,294.00	5,133.82	6,865.81	4.13	4,640.85	4.63
10E	---	22----	---	INSTRUCTIONAL STAFF SERVICES	207,509.00	9,081.07	20,373.65	9.82	7,657.81	6.34
10E	---	23----	---	GENERAL ADMINISTRATION	265,543.00	20,219.63	47,231.48	17.79	14,891.18	15.33
10E	---	24----	---	SCHOOL BUILDING ADMINISTRATION	569,101.00	35,325.82	67,804.47	11.91	28,527.15	12.20
10E	---	25----	---	BUSINESS ADMINISTRATION	1,924,219.00	94,111.45	203,577.38	10.58	69,954.79	7.61
10E	---	26----	---	CENTRAL SERVICES	338,091.00	19,337.54	48,304.61	14.29	18,586.19	12.17
10E	---	27----	---	INSURANCE & JUDGMENTS	142,825.00	33,179.57	63,175.57	44.23		23.26
10E	---	28----	---	DEBT SERVICES	13,053.72	1,087.81	2,175.62	16.67		
10E	---	29----	---	OTHER SUPPORT SERVICES	153,738.00		83,932.21	54.59	5,264.00	62.60
10E	---	41----	---	TRANSFERS TO ANOTHER FUND	804,751.00				4,286.40	1.05
10E	---	43----	---	PURCHASED INSTRUCTIONAL SERV	552,191.00					
10E	---	49----	---	OTHER NON-PROGRAM TRANSACTIONS	2,040.00					
Grand Expense Totals					9,323,515.72	417,384.47	772,253.61	8.28	306,959.52	7.06

Number of Accounts: 922

Funds Available to the District as of August, 2017:

***** End of report *****	
First National Bank (General Checking)	2,968,181.60
Local Gov't Investment Pool	606.94
First National Bank (Savings)	4,307.46
<b>Total</b>	<b>2,973,096.00</b>
Flex Spending (Checking)	14,551.19

<b>Current Line of Credit Balance (\$1,500,000 max)</b>	<b>1,500,000</b>
<b>Total Borrowed (through 08/31/17):</b>	<b>0.00</b>



FDTLOC SRC FUNC	PRJ LOC SRC	2017-18 Revised Budget	2016-17 August Revised Budget	2017-18 August Monthly Activi	2016-17 Monthly Activi	2017-18 FYTD Activity	2016-17 FYTD Activity	2017-18 FYTD %	2016-17 FYTD %
10R--- 211 50000-	---	4,479,471.00	4,581,333.00						
10R--- 213 50000-	---	2,269.00	2,488.00						
10R--- 249 50000-	---	9,465.00	9,465.00	355.40		1,098.14	676.69	11.60	7.15
10R--- 264 50000-	---	1,416.00	1,416.00						
10R--- 271 50000-	---	12,650.00	15,000.00	3,293.60		3,293.60	1,726.50	25.34	13.32
10R--- 279 50000-	---	13,000.00	12,960.00	645.36	635.98	1,254.56	1,298.26	16.51	17.39
10R--- 280 50000-	---	7,600.00	7,464.00	5,575.00	3,525.00	5,575.00	3,525.00	30.80	22.74
10R--- 292 50000-	---	18,100.00	15,500.00		100.00	1,165.64	1,109.45	7.77	7.92
10R--- 293 50000-	---	15,000.00	14,000.00						
10R--- 345 50000-	---	231,692.00	233,806.00			601.45		28.64	
10R--- 515 50000-	---	2,100.00	1,500.00						
10R--- 517 50000-	---	4,385.00	4,900.00						
10R--- 612 50000-	---	61,226.00	65,000.00						
10R--- 613 50000-	---	26,215.00	31,018.00						
10R--- 621 50000-	---	2,874,978.00	2,718,191.00						
10R--- 630 50000-	---	23,892.00	13,861.00						
10R--- 650 50000-	---	199,181.00	210,652.52						
10R--- 660 50000-	---	1,810.00	2,113.00						
10R--- 691 50000-	---	6,969.00	6,969.00						
10R--- 695 50000-	---	352,800.00	197,750.00						
10R--- 699 50000-	---	1,000.00							
10R--- 730 50000-	---	154,457.00	202,430.00						
10R--- 751 50000-	---	171,394.00	207,494.00						
10R--- 780 50000-	---	42,500.00	42,500.00						
10R--- 861 50000-	---	3,000.00	3,000.00						
10R--- 878 50000-	---	39,161.16							
10R--- 971 50000-	---	25,000.00	66,267.58	3,062.89	3,062.89	3,242.89		12.97	
10R--- 990 50000-	---	10,000.00	10,000.00	4,082.04		5,476.89	1,000.00	54.77	10.00
10R--- 999 50000-	---	200.00	200.00						
10-----	---	8,748,770.00	8,716,439.26	17,014.29	4,260.98	21,708.17	9,335.90	0.25	0.11
Grand Revenue Totals		8,748,770.00	8,716,439.26	17,014.29	4,260.98	21,708.17	9,335.90	0.25	0.11

Number of Accounts: 38

\*\*\*\*\* End of report \*\*\*\*\*